State of Arizona Senate Forty-fifth Legislature First Regular Session 2001

# SENATE BILL 1482

#### AN ACT

AMENDING SECTIONS 15-203, 15-350, 15-514, 15-534, 15-550, 15-1330, 41-1092.02 AND 41-1750, ARIZONA REVISED STATUTES; RELATING TO THE STATE BOARD OF EDUCATION.

(TEXT OF BILL BEGINS ON NEXT PAGE)

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Be it enacted by the Legislature of the State of Arizona:

Section 1. Section 15-203, Arizona Revised Statutes, is amended to read:

#### 15-203. Powers and duties

- A. The state board of education shall:
- 1. Exercise general supervision over and regulate the conduct of the public school system.
  - 2. Keep a record of its proceedings.
  - 3. Make rules for its own government.
  - 4. Determine the policy and work undertaken by it.
- 5. Appoint its employees, on the recommendation of the superintendent of public instruction.
  - 6. Prescribe the duties of its employees if not prescribed by statute.
- 7. Delegate to the superintendent of public instruction the execution of board policies.
- 8. Recommend to the legislature changes or additions to the statutes pertaining to schools.
- 9. Prepare, publish and distribute reports concerning the educational welfare of this state.
- 10. Prepare a budget for expenditures necessary for proper maintenance of the board and accomplishment of its purposes and present the budget to the legislature.
  - 11. Aid in the enforcement of laws relating to schools.
- 12. Prescribe a minimum course of study in the common schools, minimum competency requirements for the promotion of pupils from the third grade and minimum course of study and competency requirements for the promotion of pupils from the eighth grade. The state board of education shall prepare a fiscal impact statement of any proposed changes to the minimum course of study or competency requirements and, on completion, shall send a copy to the director of the joint legislative budget committee and the executive director of the school facilities board. The state board of education shall not adopt any changes in the minimum course of study or competency requirements in effect on July 1, 1998 that will have a fiscal impact on school capital costs.
- 13. Prescribe minimum course of study and competency requirements for the graduation of pupils from high school. The state board of education shall prepare a fiscal impact statement of any proposed changes to the minimum course of study or competency requirements and, on completion, shall send a copy to the director of the joint legislative budget committee and the executive director of the school facilities board. The state board of education shall not adopt any changes in the minimum course of study or competency requirements in effect on July 1, 1998 that will have a fiscal impact on school capital costs.
- 14. Supervise and control the certification of persons engaged in instructional work directly as any classroom, laboratory or other teacher or

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indirectly as a supervisory teacher, speech therapist, principal or superintendent in a school district, including school district preschool programs, or any other educational institution below the community college, college or university level, and prescribe rules for certification, including rules for certification of teachers who have teaching experience and who are trained in other states, which are not unnecessarily restrictive and are substantially similar to the rules prescribed for the certification of teachers trained in this state. Until July 1, 2006, the rules shall require applicants for all certificates for common school instruction to complete a minimum of forty-five classroom hours or three college level credit hours, or the equivalent, of training in research based systematic phonics instruction from a public or private provider. The rules shall not require a teacher to obtain a master's degree or to take any additional graduate courses as a condition of certification or recertification.

- 15. Adopt a list of approved tests for determining special education assistance to gifted students as defined in section 15-761 and as provided in section 15-764. The adopted tests shall provide separate scores for quantitative reasoning, verbal reasoning and nonverbal reasoning and shall be capable of providing reliable and valid scores at the highest ranges of the score distribution.
- 16. Adopt rules governing the methods for the administration of all proficiency examinations.
- 17. Adopt proficiency examinations for its use. The state board of education shall determine the passing score for the proficiency examination.
- 18. Include within its budget the cost of contracting for the purchase, distribution and scoring of the examinations as provided in paragraphs 16 and 17 of this subsection.
- 19. Supervise and control the qualifications of professional nonteaching school personnel and prescribe standards relating to qualifications.
- 20. Impose such disciplinary action, including the issuance of a letter of censure, suspension, suspension with conditions or revocation of a certificate, upon a finding of immoral or unprofessional conduct.
- 21. Establish an assessment, data gathering and reporting system for pupil performance as prescribed in chapter 7, article 3 of this title.
- 22. Adopt a rule to promote braille literacy pursuant to section 15-214.
- 23. Adopt rules prescribing procedures for the investigation by the department of education of every written complaint alleging that a certificated person has engaged in immoral conduct.
- 24. For purposes of federal law, serve as the state board for vocational and technological education and meet at least four times each year solely to execute the powers and duties of the state board for vocational and technological education.

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- 25. Develop and maintain a handbook for use in the schools of this state that provides guidance for the teaching of moral, civic and ethical education. The handbook shall promote existing curriculum frameworks and shall encourage school districts to recognize moral, civic and ethical values within instructional and programmatic educational development programs for the general purpose of instilling character and ethical principles in pupils in kindergarten programs and grades one through twelve.
- 26. Require pupils to recite the following passage from the declaration of independence for pupils in grades four through six at the commencement of the first class of the day in the schools, except that a pupil shall not be required to participate if the pupil or the pupil's parent or guardian objects:

We hold these truths to be self-evident, that all men are created equal, that they are endowed by their creator with certain unalienable rights, that among these are life, liberty and the pursuit of happiness. That to secure these rights, governments are instituted among men, deriving their just powers from the consent of the governed. . . .

- 27. By July 1, 2000, adopt rules which provide for teacher certification reciprocity. The rules shall provide for a one year reciprocal teaching certificate with minimum requirements including valid teacher certification from a state with substantially similar criminal history or teacher fingerprinting requirements and proof of the submission of an application for a class one or class two fingerprint clearance card pursuant to title 41, chapter 12, article 3.1.
- 28. BY DECEMBER 1, 2001, ADOPT RULES TO DEFINE AND PROVIDE GUIDANCE TO SCHOOLS AS TO THE ACTIVITIES THAT WOULD CONSTITUTE IMMORAL OR UNPROFESSIONAL CONDUCT OF CERTIFICATED PERSONS.
  - B. The state board of education may:
  - 1. Contract.
  - 2. Sue and be sued.
- 3. Distribute and score the tests prescribed in chapter 7, article 3 of this title.
- 4. Provide for an advisory committee and administrative law judges to conduct hearings AND SCREENINGS to determine whether grounds exist to impose disciplinary action against a certificated person, and whether grounds exist to reinstate a revoked or surrendered certificate AND WHETHER GROUNDS EXIST TO APPROVE OR DENY AN INITIAL APPLICATION FOR CERTIFICATION OR A REQUEST FOR RENEWAL OF A CERTIFICATE. The board may delegate its responsibility to conduct hearings AND SCREENINGS to its advisory committee and to administrative law judges. Hearings shall be conducted pursuant to title 41, chapter 6, article 10 6.
- 5. Proceed with the disposal of any complaint requesting disciplinary action or with any disciplinary action against a person holding a certificate as prescribed in subsection A, paragraph 14 of this section after the

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suspension or expiration of the certificate or surrender of the certificate by the holder.

- 6. Assess costs and reasonable attorney fees against a person who files a frivolous complaint or who files a complaint in bad faith. Costs assessed pursuant to this paragraph shall not exceed the expenses incurred by the state board in the investigation of the complaint.
  - Sec. 2. Section 15-350, Arizona Revised Statutes, is amended to read: 15-350. <u>Investigation of immoral or unprofessional conduct:</u> confidentiality
- A. On request of the state board of education, any school OR SCHOOL district that has employed a certificated person during the time in which the person is alleged to have engaged in conduct constituting grounds for disciplinary action shall make available the attendance and testimony of witnesses, documents and any physical evidence within the school district's control for examination or copying. All information received and records or reports kept by the state board of education during an investigation of immoral or unprofessional conduct are confidential and are not a public record.
- B. Notwithstanding subsection A OF THIS SECTION, the state board of education may provide information, records or reports relating to the investigation of a certificate holder to any school OR SCHOOL district or other public school that currently employs the certificate holder. All information, records or reports received by any school OR SCHOOL district or other public school pursuant to this subsection shall be used for employment purposes only, are confidential and are not a public record.
- C. AN INVESTIGATOR WHO IS REGULARLY EMPLOYED AND PAID BY THE STATE BOARD OF EDUCATION HAS THE AUTHORITY TO ACCESS CRIMINAL HISTORY RECORD INFORMATION, AS DEFINED IN SECTION 41-1750, FROM LAW ENFORCEMENT AGENCIES.
  - Sec. 3. Section 15-514, Arizona Revised Statutes, is amended to read: 15-514. Reports of immoral or unprofessional conduct: immunity
- A. Any certificated person or governing board member who has reasonable grounds to believe REASONABLY SUSPECTS OR RECEIVES A REASONABLE ALLEGATION that a person certificated by the state board of education has engaged in conduct involving minors that would be subject to the reporting requirements of section 13-3620 shall report or cause reports to be made to the department of education in writing within seventy-two hours of the report made pursuant to section 13-3620 AS SOON AS IS REASONABLY PRACTICABLE BUT NOT LATER THAN THREE BUSINESS DAYS AFTER THE PERSON FIRST SUSPECTS OR RECEIVES AN ALLEGATION OF THE CONDUCT.
- B. The superintendent of a school district or the chief administrator of a charter school who has reasonable grounds to believe REASONABLY SUSPECTS OR RECEIVES A REASONABLE ALLEGATION that an act of immoral OR UNPROFESSIONAL conduct that would constitute grounds for dismissal or criminal charges by

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a certificated person has occurred shall report the conduct to the department of education.

- C. A certificated person or governing board member who reports or provides information PURSUANT TO THIS SECTION regarding the immoral OR UNPROFESSIONAL conduct of a certificated person to the department of education in good faith is not subject to an action for civil damages as a result.
- D. A governing board or school OR SCHOOL district employee who has control over personnel decisions shall not take unlawful reprisal against an employee because the employee reports in good faith information as required by this section. For the purposes of this subsection "unlawful reprisal" means an action that is taken by a governing board as a direct result of a lawful report pursuant to this section and, with respect to the employee, results in one or more of the following:
  - 1. Disciplinary action.
  - 2. Transfer or reassignment.
  - 3. Suspension, demotion or dismissal.
  - 4. An unfavorable performance evaluation.
- 5. Other significant changes in duties or responsibilities that are inconsistent with the employee's salary or employment classification.
- E. Failure to report information as required by this section by a certificated person constitutes grounds for disciplinary action by the state board of education.
- F. A GOVERNING BOARD OR SCHOOL DISTRICT EMPLOYEE WHO HAS CONTROL OVER PERSONNEL DECISIONS AND WHO REASONABLY SUSPECTS OR RECEIVES A REASONABLE ALLEGATION THAT A PERSON CERTIFICATED BY THE STATE BOARD OF EDUCATION HAS ENGAGED IN CONDUCT INVOLVING MINORS THAT WOULD BE SUBJECT TO THE REPORTING REQUIREMENTS OF SECTION 13-3620 AND THIS ARTICLE SHALL NOT ACCEPT THE RESIGNATION OF THE CERTIFICATE HOLDER UNTIL THESE SUSPICIONS OR ALLEGATIONS HAVE BEEN REPORTED TO THE STATE BOARD OF EDUCATION.
  - Sec. 4. Section 15-534, Arizona Revised Statutes, is amended to read: 15-534. Fingerprinting: affidavit: violation: classification
- A. A person who applies for a certificate as prescribed in section 15-203 shall have a valid class one or class two fingerprint clearance card that is issued pursuant to title 41, chapter 12, article 3.1. Applicants for renewal of any certificate shall meet one of the following requirements:
- 1. Have a valid class one or class two fingerprint clearance card issued pursuant to title 41, chapter 12, article 3.1.
- 2. Provide proof of the submission of an application for a class one or class two fingerprint clearance card.
- 3. Received HAVE a class one or class two fingerprint clearance card issued pursuant to title 41, chapter 12, article 3.1, for the purposes of certification by the state board of education.

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B. A person who already holds a certificate as provided in section
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    15-203 and who applies for additional certificates shall not be required to
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    be fingerprinted.
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          B. Applicants shall certify on forms that are provided by the
    department of education whether they are awaiting trial on or have ever been
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    convicted of any of the following criminal offenses in this state or similar
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    offenses in another state or jurisdiction:
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          1. Sexual abuse of a minor.
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          2. Incest.
          3. First or second degree murder.
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          4. Kidnapping.
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          5. Arson.
           6. Sexual assault.
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          7. Sexual exploitation of a minor.
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          8. Felony offenses involving contributing to the delinquency of a
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     minor.
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           9. Commercial sexual exploitation of a minor.
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          10. Felony offenses involving sale, distribution or transportation of,
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     offer to sell, transport or distribute or conspiracy to sell, transport or
     distribute marijuana, dangerous drugs or narcotic drugs.
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          11. Felony offenses involving the possession or use of marijuana,
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     dangerous drugs or narcotic drugs.
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          12. Burglary.
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          13. Aggravated or armed robbery.
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          14. Robbery.
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          15. A dangerous crime against children as defined in section
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     13-604.01.
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          16. Child abuse.
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          17. Sexual conduct with a minor.
          18. Molestation of a child.
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          19. Manslaughter.
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          20. Assault or aggravated assault.
          21. Exploitation of minors involving drug offenses:
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          22. A violation of section 28-1381, 28-1382 or 28-1383.
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          23. Offenses involving domestic violence.
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           C. The state board of education may review, and may revoke, or not
     AND DETERMINE WHETHER TO renew OR NOT ISSUE the certificate of a person who
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     has been convicted of or admitted in open court or pursuant to a plea
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     agreement committing any of the criminal offenses prescribed in subsection
     8 of this section or a similar offense in another jurisdiction A CERTIFICATE
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WARRANT DISCIPLINARY ACTION IF THE PERSON HAD BEEN CERTIFIED AT THE TIME THAT
THE ALLEGED CONDUCT OCCURRED. The board shall prescribe guidelines for the
review THIS process. including a list of offenses that are not subject to

TO AN APPLICANT FOR CERTIFICATION ON A FINDING THAT THE APPLICANT ENGAGED IN

CONDUCT THAT IS IMMORAL OR UNPROFESSIONAL OR ENGAGED IN CONDUCT THAT WOULD

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review. In considering whether to revoke or not renew the certification of a person, the state board shall take into account the following factors:

- 1. The nature of the crime and the potential for crimes against children.
- 2. Offenses that were committed as a minor and for which proceedings were held under the jurisdiction of a juvenile or adult court.
- 3. Offenses that have been expunded by a court of competent jurisdiction, if the person has been pardoned or if the person's sentence has been commuted.
- 4. The employment record of the person since the commission of the crime if the crime was committed more than ten years before the state board's review of the person's certification.
- 5. The reliability of the evidence of an admission of a crime unless made under oath in a court of competent jurisdiction.
- O. Fingerprints may be submitted up to eighteen months before the time of application for certification.
- D. THE STATE BOARD OF EDUCATION MAY TAKE DISCIPLINARY ACTION AGAINST OR NOT RENEW THE CERTIFICATE OF A PERSON ON A FINDING THAT THE CERTIFICATED PERSON ENGAGED IN CONDUCT THAT IS IMMORAL OR UNPROFESSIONAL OR ENGAGED IN CONDUCT THAT WOULD WARRANT DISCIPLINARY ACTION IF THE PERSON HAD BEEN CERTIFIED AT THE TIME THAT THE ALLEGED CONDUCT OCCURRED. THE BOARD SHALL PRESCRIBE GUIDELINES FOR THIS PROCESS.
- E. The department of education may issue conditional certification before an applicant has obtained a valid class one or class two fingerprint clearance card. The state board of education may revoke conditional certification if the information on the form provided under subsection B of this section APPLICATION FOR A CONDITIONAL CERTIFICATE is false or incomplete or the applicant is denied a class one or class two fingerprint clearance card. In addition to any other conditions or requirements deemed necessary by the superintendent of public instruction to protect the health and safety of pupils, conditional certification shall be issued before the applicant obtains a class one or class two fingerprint clearance card if all of the following conditions are met:
- 1. The school district that is seeking to hire the applicant verifies in writing on a form developed by the department of education the necessity for hiring and placement of the applicant before a fingerprint check is completed.
- 2. The school district that is seeking to hire the applicant performs all of the following:
- (a) Ensures that the department of public safety completes a statewide criminal history record information check on the applicant. A statewide criminal history record information check shall be completed by the department of public safety every one hundred twenty days until the date that the fingerprint check is completed.

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- (b) Completes a search of criminal records in all local jurisdictions outside of this state in which the applicant has lived in the previous five years.
- (c) Obtains references from the applicant's current employer and two most recent previous employers except for applicants who have been employed for at least five years by the applicant's most recent employer.
- (d) Provides general supervision of the applicant until the applicant receives permanent certification from the department of education.
- F. The state board of education shall notify the department of public safety if the state board of education receives credible evidence that a person who possesses a valid class one or class two fingerprint clearance card either:
- 1. Is arrested for or charged with an offense listed in section 41-1758.03, subsection B or F.
- 2. Falsified information on the form required by subsection B of this section.
- G. A person who makes a false statement, representation or certification in any application for certification is guilty of a class 3 misdemeanor.
  - Sec. 5. Section 15-550, Arizona Revised Statutes, is amended to read: 15-550. Conviction as unprofessional conduct; penalty
- A. A teacher who fails to comply with this article, except sections 15-531 and 15-510, is guilty of unprofessional conduct and his certificate shall be revoked.
- 8. A. A teacher who has been convicted of a dangerous crime against children as defined in section 13-604.01 or has been convicted of a violation of section 13-1404 or 13-1406 in which the victim was a minor or section 13-1405 or an act if committed in another state or territory which if committed in this state would have been a dangerous crime against children or a violation of section 13-1404 in which the victim was a minor or a violation of section 13-1405 or 13-1406 is guilty of unprofessional conduct and the teacher's certificate shall be revoked permanently immediately on notification of conviction by the clerk of the court or the magistrate.
- B. A TEACHER WHO HAS BEEN CONVICTED OF A PREPARATORY OFFENSE AS PRESCRIBED IN SECTION 13-1001 OF ANY OF THE OFFENSES PRESCRIBED IN SUBSECTION A OF THIS SECTION OR ANY CRIME THAT REQUIRES THE TEACHER TO REGISTER AS A SEX OFFENDER IS GUILTY OF UNPROFESSIONAL CONDUCT AND THE TEACHER'S CERTIFICATE SHALL BE PERMANENTLY REVOKED ON NOTIFICATION OF THE CONVICTION BY A COURT OF COMPETENT JURISDICTION.
  - Sec. 6. Section 15-1330, Arizona Revised Statutes, is amended to read: 15-1330. <u>Fingerprinting personnel: affidavit</u>
- A. CERTIFICATED personnel employed by the schools shall have valid class one or class two fingerprint clearance cards issued pursuant to title 41, chapter 12, article 3.1 or shall apply for a class one or class two fingerprint clearance card within seven working days of employment. For

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personnel required to be fingerprinted as a condition of certification or licensing for employment, the schools may satisfy the requirements of this subsection by accepting the issuance of the certificate or license. Employment with the schools is conditioned on the results of the fingerprint check and maintenance of the certificate or license required for employment.

- B. Personnel employed by the schools shall certify on forms that are provided by the schools and notarized that they are not awaiting trial on and have never been convicted of any criminal offenses in this state or similar offenses in another state or jurisdiction as specified in section 15-534, subsection 8.
- B. IN ADDITION TO THE FINGERPRINT REQUIREMENT IN SUBSECTION A OF THIS SECTION, CERTIFICATED EMPLOYEES SHALL SUBMIT A SECOND SET OF FINGERPRINTS TO THE SCHOOL FOR THE PURPOSES OF OBTAINING STATE AND FEDERAL CRIMINAL RECORDS CHECKS. EMPLOYMENT WITH THE SCHOOLS IS CONDITIONED ON THE RESULTS OF THE FINGERPRINT CHECK REQUIRED UNDER THIS SUBSECTION AND THE MAINTENANCE OF THE CERTIFICATE OR LICENSE REQUIRED FOR EMPLOYMENT. FINGERPRINT CHECKS SHALL BE CONDUCTED PURSUANT TO SECTION 41-1750 AND PUBLIC LAW 92-544. THE FINGERPRINTS SHALL BE SUBMITTED ON THE FORM PRESCRIBED BY THE SCHOOL.
- C. NONCERTIFICATED PERSONNEL EMPLOYED BY THE SCHOOLS AND NONPAID PERSONNEL WORKING IN THE SCHOOLS SHALL BE FINGERPRINTED AS A CONDITION OF EMPLOYMENT FOR THE PURPOSE OF OBTAINING STATE AND FEDERAL CRIMINAL RECORDS CHECKS. NONCERTIFICATED EMPLOYEES AND NONPAID PERSONNEL SHALL SUBMIT FINGERPRINTS ON THE FORM PRESCRIBED BY THE SCHOOL TO THE SUPERINTENDENT WITHIN TWENTY DAYS AFTER THE DATE AN EMPLOYEE BEGINS WORK. EMPLOYMENT WITH THE SCHOOLS IS CONDITIONED ON THE RESULTS OF THE FINGERPRINT CHECK. FINGERPRINT CHECKS SHALL BE CONDUCTED PURSUANT TO SECTION 41-1750 AND PUBLIC LAW 92-544.
- D. THE DEPARTMENT OF PUBLIC SAFETY MAY EXCHANGE THE FINGERPRINT DATA COLLECTED PURSUANT TO SUBSECTIONS B AND C OF THIS SECTION WITH THE FEDERAL BUREAU OF INVESTIGATION.
- E. THE SCHOOLS MAY CHARGE THE EMPLOYEE OR NONPAID PERSONNEL FOR THE COSTS OF THE FINGERPRINT CHECKS.
- F. PERSONNEL EMPLOYED BY THE SCHOOLS SHALL CERTIFY ON FORMS THAT ARE PROVIDED BY THE SCHOOLS AND NOTARIZED THAT THEY ARE NOT AWAITING TRIAL ON AND HAVE NEVER BEEN CONVICTED OF OR ADMITTED IN OPEN COURT OR PURSUANT TO A PLEA AGREEMENT OF COMMITTING ANY CRIMINAL OFFENSES IN THIS STATE OR SIMILAR OFFENSES IN ANOTHER STATE OR JURISDICTION AS SPECIFIED IN SECTION 41-1758.03, SUBSECTIONS B, C AND F.
- 6. Before employment, the schools shall make documented, good faith efforts to contact previous employers of personnel to obtain information and recommendations which may be relevant to a person's fitness for employment. For certificated personnel, the schools shall MAY also contact the department of education to obtain information THAT IS contained in the person's certification record AND that may be relevant to the person's fitness for employment. For persons in other positions that require

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licensing, the schools shall MAY also contact the agency that issued the license for information relevant to the person's fitness for employment. Agencies and previous employers that provide information pursuant to this subsection are immune from civil liability unless the information provided is false and is acted on to the detriment of the employment applicant by the schools and the previous employer or agency knows the information is false or acts with reckless disregard of the truth or falsity of the information. Employees who rely on information obtained pursuant to this subsection in making employment decisions are immune from civil liability unless the information obtained is false and the employee knows the information is false or acts with reckless disregard of the truth or falsity of the information.

- D. H. The superintendent shall notify the department of public safety if the superintendent receives credible evidence that a person who possesses a valid class one or class two fingerprint clearance card either:
- 1. Is arrested for or charged with an offense listed in section 41-1758.03, subsection B or F.
- 2. Falsified information on the form required by subsection  ${\bf 8}^{-}$  F of this section.
- Sec. 7. Section 41-1092.02, Arizona Revised Statutes, is amended to read:

## 41-1092.02. <u>Appealable agency actions: application of procedural rules: exemption from article</u>

- A. This article applies to all contested cases as defined in section 41-1001 and all appealable agency actions, except contested cases with or appealable agency actions of:
  - 1. The state department of corrections.
  - 2. The board of executive clemency.
  - 3. The industrial commission of Arizona.
  - 4. The Arizona corporation commission.
- 5. The Arizona board of regents and institutions under its jurisdiction.
  - 6. The state personnel board.
  - 7. The department of juvenile corrections.
  - 8. The department of transportation.
- 9. The department of economic security except as provided in sections 8-506.01 and 8-811.
- 10. The department of revenue regarding income tax, withholding tax or estate tax or any tax issue related to information associated with the reporting of income tax, withholding tax or estate tax.
  - 11. The board of tax appeals.
  - 12. The state board of equalization.
  - 13. THE STATE BOARD OF EDUCATION.
- B. Unless waived by all parties, an administrative law judge shall conduct all hearings under this article, and the procedural rules set forth in this article and rules made by the director apply.

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- C. Except as provided in subsection A of this section:
- 1. A contested case heard by the office of administrative hearings regarding taxes administered under title 42 shall be subject to the provisions under section 42-1251.
- 2. A final decision of the office of administrative hearings regarding taxes administered under title 42 may be appealed by either party to the director of the department of revenue, or a taxpayer may file and appeal directly to the board of tax appeals pursuant to section 42-1253.
- D. Except as provided in subsections A, B, E and F of this section and notwithstanding any other administrative proceeding or judicial review process established in statute or administrative rule, this article applies to all appealable agency actions and to all contested cases.
- E. Except for a contested case or an appealable agency action regarding unclaimed property, sections 41-1092.03, 41-1092.08 and 41-1092.09 do not apply to the department of revenue.
- F. The board of appeals established by section 37-213 is exempt from the time frames for hearings and decisions provided in section 41-1092.05, subsection A, section 41-1092.08 and section 41-1092.09.
  - Sec. 8. Section 41-1750, Arizona Revised Statutes, is amended to read: 41-1750. Central state repository; department of public safety; duties; funds; accounts; definitions
- A. Notwithstanding section 41-2205, the department is responsible for the effective operation of the central state repository in order to collect, store and disseminate complete and accurate Arizona criminal history records and related criminal justice information. The department shall:
- 1. Procure from all criminal justice agencies in this state accurate and complete personal identification data, fingerprints, charges, process control numbers and dispositions and such other information as may be pertinent to all persons who have been charged with, arrested for, convicted of or summoned to court as a criminal defendant for a felony offense or an offense involving demestic violence as defined in section 13-3601 or a violation of title 13, chapter 14 or title 28, chapter 4.
- 2. Collect information concerning the number and nature of offenses known to have been committed in this state and of the legal steps taken in connection with these offenses, such other information that is useful in the study of crime and in the administration of criminal justice and all other information deemed necessary to operate the statewide uniform crime reporting program and to cooperate with the federal government uniform crime reporting program.
- 3. Collect information concerning criminal offenses that manifest evidence of prejudice based on race, color, religion, national origin, sexual orientation, gender or disability.
- 4. Cooperate with the central state repositories in other states and with the appropriate agency of the federal government in the exchange of information pertinent to violators of the law.

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- 5. Ensure the rapid exchange of information concerning the commission of crime and the detection of violators of the law among the criminal justice agencies of other states and of the federal government.
- 6. Furnish assistance to peace officers throughout this state in crime scene investigation for the detection of latent fingerprints and in the comparison of latent fingerprints.
- 7. Conduct periodic operational audits of the central state repository and of a representative sample of other agencies that contribute records to or receive criminal justice information from the central state repository or through the Arizona criminal justice information system.
- 8. Establish and enforce the necessary physical and system safeguards to ensure that the criminal justice information maintained and disseminated by the central state repository or through the Arizona criminal justice information system is appropriately protected from unauthorized inquiry, modification, destruction or dissemination as required by this section.
- 9. Aid and encourage coordination and cooperation among criminal justice agencies through the statewide and interstate exchange of criminal justice information.
- 10. Provide training and proficiency testing on the use of criminal justice information to agencies receiving information from the central state repository or through the Arizona criminal justice information system.
- 11. Operate and maintain the Arizona automated fingerprint identification system established pursuant to section 41-2411.
- 12. Provide criminal history record information to the fingerprinting division for the purpose of screening applicants for fingerprint clearance cards.
- B. The director may establish guidelines for the submission and retention of criminal justice information as deemed useful for the study or prevention of crime and for the administration of criminal justice.
- C. The chief officers of criminal justice agencies of this state or its political subdivisions shall provide to the central state repository fingerprints and information concerning personal identification data, descriptions, crimes for which persons are arrested, process control numbers and dispositions and such other information as may be pertinent to all persons who have been charged with, arrested for, convicted of or summoned to court as criminal defendants for felony offenses or offenses involving domestic violence as defined in section 13-3601 or violations of title 13, chapter 14 or title 28, chapter 4 that have occurred in this state.
- D. The chief officers of law enforcement agencies of this state or its political subdivisions shall provide to the central state repository such information as necessary to operate the statewide uniform crime reporting program and to cooperate with the federal government uniform crime reporting program.
- E. The chief officers of criminal justice agencies of this state or its political subdivisions shall comply with the training and proficiency

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testing guidelines as required by the department to comply with the federal national crime information center mandates.

- F. The chief officers of criminal justice agencies of this state or its political subdivisions also shall provide to the criminal identification section information concerning crimes that manifest evidence of prejudice based on race, color, religion, national origin, sexual orientation, gender or disability.
- G. The director shall authorize the exchange of criminal justice information between the central state repository, or through the Arizona criminal justice information system, whether directly or through any intermediary, only as follows:
- 1. With criminal justice agencies of the federal government, Indian tribes, this state or its political subdivisions and other states, upon request by the chief officers of such agencies or their designated representatives, specifically for the purposes of the administration of criminal justice and for evaluating the fitness of current and prospective criminal justice employees.
- 2. With any noncriminal justice agency pursuant to a statute, ordinance or executive order that specifically authorizes the noncriminal justice agency to receive criminal history record information for the purpose of evaluating the fitness of current or prospective licensees, employees, contract employees or volunteers, on submission of the subject's fingerprints and the prescribed fee. Each statute, ordinance, or executive order that authorizes noncriminal justice agencies to receive criminal history record information for these purposes shall identify the specific categories of licensees, employees, contract employees or volunteers, and shall require that fingerprints of the specified individuals be submitted in conjunction with such requests for criminal history record information.
- 3. With the board of fingerprinting for the purpose of conducting good cause exceptions pursuant to section 41-619.55.
- 4. With any individual for any lawful purpose on submission of the subject of record's fingerprints and the prescribed fee.
- 5. With the governor, if the governor elects to become actively involved in the investigation of criminal activity or the administration of criminal justice in accordance with the governor's constitutional duty to ensure that the laws are faithfully executed or as needed to carry out the other responsibilities of the governor's office.
- 6. With regional computer centers that maintain authorized computer-to-computer interfaces with the department, that are criminal justice agencies or under the management control of a criminal justice agency and that are established by a statute, ordinance or executive order to provide automated data processing services to criminal justice agencies specifically for the purposes of the administration of criminal justice or evaluating the fitness of regional computer center employees who have access

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to the Arizona criminal justice information system and the national crime information center system.

- 7. With an individual who asserts a belief that criminal history record information relating to the individual is maintained by an agency or in an information system in this state that is subject to this section. On submission of fingerprints, the individual may review this information for the purpose of determining its accuracy and completeness by making application to the agency operating the system. Rules adopted under this section shall include provisions for administrative review and necessary correction of any inaccurate or incomplete information. The review and challenge process authorized by this paragraph is limited to criminal history record information.
- 8. With individuals and agencies pursuant to a specific agreement with a criminal justice agency to provide services required for the administration of criminal justice pursuant to that agreement if the agreement specifically authorizes access to data, limits the use of data to purposes for which given and ensures the security and confidentiality of the data consistent with the provisions of this section.
- 9. With individuals and agencies for the express purpose of research, evaluative or statistical activities pursuant to an agreement with a criminal justice agency if the agreement specifically authorizes access to data, limits the use of data to research, evaluative or statistical purposes and ensures the confidentiality and security of the data consistent with this section.
  - 10. With the auditor general for audit purposes.
- 11. With central state repositories of other states for noncriminal justice purposes for dissemination in accordance with the laws of those states.
- 12. On submission of the fingerprint card, with the department of economic security to provide criminal history record information on prospective adoptive parents for the purpose of conducting the preadoption certification investigation under title 8, chapter 1, article 1 if the department of economic security is conducting the investigation, or with an agency or a person appointed by the court, if the agency or person is conducting the investigation. Information received under this paragraph shall only be used for the purposes of the preadoption certification investigation.
- 13. With the department of economic security and the superior court for the purpose of evaluating the fitness of custodians or prospective custodians of juveniles including parents, relatives and prospective guardians. Information received under this paragraph shall only be used for the purposes of that evaluation. The information shall be provided on submission of either:
  - (a) The fingerprint card.
  - (b) The name, date of birth and social security number of the person.

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- 14. On submission of a fingerprint card, provide criminal history record information to the superior court for the purpose of evaluating the fitness of investigators appointed under section 14-5303 or 14-5407, or quardians appointed under section 14-5206.
- 15. With the supreme court to provide criminal history record information on prospective private fiduciaries pursuant to section 14-5651.
- 16. With the department of juvenile corrections to provide criminal history record information pursuant to section 41-2814.
- 17. On submission of the fingerprint card, provide criminal history record information to the Arizona peace officer standards and training board or a board certified law enforcement academy to evaluate the fitness of prospective cadets.
- 18. With the internet sex offender web site database established pursuant to section 13-3827.
- 19. WITH THE STATE BOARD OF EDUCATION FOR THE PURPOSE OF EVALUATING THE FITNESS OF A CERTIFICATED TEACHER OR ADMINISTRATOR OR AN APPLICANT FOR A TEACHING OR AN ADMINISTRATIVE CERTIFICATE PROVIDED THAT THE STATE BOARD OF EDUCATION OR ITS EMPLOYEES OR AGENTS HAVE REASONABLE SUSPICION THAT THE CERTIFICATED PERSON ENGAGED IN CONDUCT THAT WOULD BE A CRIMINAL VIOLATION OF THE LAWS OF THIS STATE OR WAS INVOLVED IN IMMORAL OR UNPROFESSIONAL CONDUCT OR THAT THE APPLICANT ENGAGED IN CONDUCT THAT WOULD WARRANT DISCIPLINARY ACTION IF THE APPLICANT WERE CERTIFICATED AT THE TIME OF THE ALLEGED CONDUCT. THE INFORMATION SHALL BE PROVIDED ON THE SUBMISSION OF EITHER:
  - (a) THE FINGERPRINT CARD.
  - (b) THE NAME, DATE OF BIRTH AND SOCIAL SECURITY NUMBER OF THE PERSON.
- H. The director shall adopt rules necessary to execute the provisions of this section.
- I. The director, in the manner prescribed by law, shall remove and destroy records that the director determines are no longer of value in the detection or prevention of crime.
- J. The director shall establish a fee in an amount necessary to cover the cost of federal noncriminal justice fingerprint processing for criminal history record information checks that are authorized by law for noncriminal justice employment, licensing or other lawful purposes. An additional fee may be charged by the department for state noncriminal justice fingerprint processing. Fees submitted to the department for state noncriminal justice fingerprint processing are not refundable.
- K. The director shall establish a fee in an amount necessary to cover the cost of processing copies of department reports, eight by ten inch black and white photographs or eight by ten inch color photographs of traffic accident scenes.
- L. Except as provided in subsection 0 of this section, each agency authorized by this section may charge a fee, in addition to any other fees prescribed by law, in an amount necessary to cover the cost of state and federal noncriminal justice fingerprint processing for criminal history

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record information checks that are authorized by law for noncriminal justice employment, licensing or other lawful purposes.

- M. A fingerprint account within the records processing fund is established for the purpose of separately accounting for the collection and payment of fees for noncriminal justice fingerprint processing by the department. Monies collected for this purpose shall be credited to the account, and payments by the department to the United States for federal noncriminal justice fingerprint processing shall be charged against the account. Monies in the account not required for payment to the United States shall be used by the department in support of the department's noncriminal justice fingerprint processing duties. At the end of each fiscal year, any balance in the account not required for payment to the United States or to support the department's noncriminal justice fingerprint processing duties reverts to the state general fund.
- N. A records processing fund is established for the purpose of separately accounting for the collection and payment of fees for department reports and photographs of traffic accident scenes processed by the department. Monies collected for this purpose shall be credited to the fund and shall be used by the department in support of functions related to providing copies of department reports and photographs. At the end of each fiscal year, any balance in the fund not required for support of the functions related to providing copies of department reports and photographs reverts to the state general fund.
- O. The department of economic security may pay from appropriated monies the cost of federal fingerprint processing or federal criminal history record information checks that are authorized by law for employees and volunteers of the department, guardians pursuant to section 46-134, subsection A, paragraph 15, the licensing of foster parents or the certification of adoptive parents.
  - P. The director shall adopt rules that provide for:
  - The collection and disposition of fees pursuant to this section.
- 2. The refusal of service to those agencies that are delinquent in paying these fees.
- Q. The director shall ensure that the following limitations are observed regarding dissemination of criminal justice information obtained from the central state repository or through the Arizona criminal justice information system:
- 1. Any criminal justice agency that obtains criminal justice information from the central state repository or through the Arizona criminal justice information system assumes responsibility for the security of the information and shall not secondarily disseminate this information to any individual or agency not authorized to receive this information directly from the central state repository or originating agency.
- 2. Dissemination to an authorized agency or individual may be accomplished by a criminal justice agency only if the dissemination is for

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criminal justice purposes in connection with the prescribed duties of the agency and not in violation of this section.

- 3. Criminal history record information disseminated to noncriminal justice agencies or to individuals shall be used only for the purposes for which it was given. Secondary dissemination is prohibited unless otherwise authorized by law.
- 4. The existence or nonexistence of criminal history record information shall not be confirmed to any individual or agency not authorized to receive the information itself.
- 5. Criminal history record information to be released for noncriminal justice purposes to agencies of other states shall only be released to the central state repositories of those states for dissemination in accordance with the laws of those states.
- 6. Criminal history record information shall be released to noncriminal justice agencies of the federal government pursuant to the terms of the federal security clearance information act (P.L. 99-169).
- R. This section and the rules adopted under this section apply to all agencies and individuals collecting, storing or disseminating criminal justice information processed by manual or automated operations if the collection, storage or dissemination is funded in whole or in part with monies made available by the law enforcement assistance administration after July 1, 1973, pursuant to title I of the crime control act of 1973, and to all agencies that interact with or receive criminal justice information from or through the central state repository and through the Arizona criminal justice information system.
- S. This section does not apply to criminal history record information contained in:
- 1. Posters, arrest warrants, announcements or lists for identifying or apprehending fugitives or wanted persons.
- 2. Original records of entry such as police blotters maintained by criminal justice agencies, compiled chronologically and required by law or long-standing custom to be made public if these records are organized on a chronological basis.
- 3. Transcripts or records of judicial proceedings if released by a court or legislative or administrative proceedings.
  - 4. Announcements of executive clemency or pardon.
- 5. Computer databases, other than the Arizona criminal justice information system, that are specifically designed for community notification of an offender's presence in the community pursuant to section 13-3825 or for public informational purposes authorized by section 13-3827.
- T. Nothing in this section prevents a criminal justice agency from disclosing to the public criminal history record information that is reasonably contemporaneous to the event for which an individual is currently within the criminal justice system, including information noted on traffic

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accident reports concerning citations, blood alcohol tests, intoxilyzer tests or arrests made in connection with the traffic accident being investigated.

- U. In order to ensure that complete and accurate criminal history record information is maintained and disseminated by the central state repository:
- 1. The arresting authority shall take legible fingerprints of all persons arrested for offenses specified in subsection C of this section and, within ten days of the arrest, the arresting authority shall forward the fingerprints to the department in the manner or form required by the department. On the issuance and service of a summons for a defendant who is charged with a felony offense, a violation of title 13, chapter 14 or title 28, chapter 4 or a domestic violence offense as defined in section 13-3601, the court shall order that the defendant be fingerprinted by the appropriate law enforcement agency and that the defendant appear at a designated time and place for fingerprinting. At the initial appearance or on the arraignment of a summoned defendant who is charged with a felony offense, a violation of title 13, chapter 14 or title 28, chapter 4 or a domestic violence offense as defined in section 13-3601, the court shall order that the defendant be fingerprinted at a designated time and place by the appropriate law enforcement agency if the court has reasonable cause to believe that the defendant was not previously fingerprinted.
- 2. In every criminal case in which the defendant is incarcerated or fingerprinted as a result of the charge, an originating law enforcement agency or prosecutor, within forty days of the disposition, shall advise the central state repository of all dispositions concerning the termination of criminal proceedings against an individual arrested for an offense specified in subsection C of this section. This information shall be submitted on a form or in a manner required by the department.
- 3. Dispositions resulting from formal proceedings in a court having jurisdiction in a criminal action against an individual who is arrested for an offense specified in subsection C of this section or section 8-341, subsection R shall be reported to the central state repository within forty days of the date of the disposition. This information shall be submitted on a form or in a manner specified by rules approved by the supreme court.
- 4. The state department of corrections or the department of juvenile corrections, within forty days, shall advise the central state repository that it has assumed supervision of a person convicted of an offense specified in subsection C of this section or section 8-341, subsection R. The state department of corrections or the department of juvenile corrections shall also report dispositions that occur thereafter to the central state repository within forty days of the date of the dispositions. This information shall be submitted on a form or in a manner required by the department of public safety.
- 5. Each criminal justice agency shall query the central state repository before dissemination of any criminal history record information

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to ensure the completeness of the information. Inquiries shall be made before any dissemination except in those cases in which time is of the essence and the repository is technically incapable of responding within the necessary time period. If time is of the essence, the inquiry shall still be made and the response shall be provided as soon as possible.

- V. The director shall adopt rules specifying that any agency that collects, stores or disseminates criminal justice information that is subject to this section shall establish effective security measures to protect the information from unauthorized access, disclosure, modification or dissemination. The rules shall include reasonable safeguards to protect the affected information systems from fire, flood, wind, theft, sabotage or other natural or man-made hazards or disasters.
- W. The department shall make available to agencies that contribute to, or receive criminal justice information from, the central state repository or through the Arizona criminal justice information system a continuing training program in the proper methods for collecting, storing and disseminating information in compliance with this section.
- X. Nothing in this section creates a cause of action or a right to bring an action including an action based on discrimination due to sexual orientation.
  - Y. For purposes of this section:
- 1. "Administration of criminal justice" means performance of the detection, apprehension, detention, pretrial release, post-trial release, prosecution, adjudication, correctional supervision or rehabilitation of criminal offenders. Administration of criminal justice includes enforcement of criminal traffic offenses and civil traffic violations, including parking violations, when performed by a criminal justice agency. Administration of criminal justice also includes criminal identification activities and the collection, storage and dissemination of criminal history record information.
- 2. "Administrative records" means records that contain adequate and proper documentation of the organization, functions, policies, decisions, procedures and essential transactions of the agency and that are designed to furnish information to protect the rights of this state and of persons directly affected by the agency's activities.
- 3. "Arizona criminal justice information system" or "system" means the statewide information system managed by the director for the collection, processing, preservation, dissemination and exchange of criminal justice information and includes the electronic equipment, facilities, procedures and agreements necessary to exchange this information.
- 4. "Central state repository" means the central location within the department for the collection, storage and dissemination of Arizona criminal history records and related criminal justice information.
- 5. "Criminal HISTORY record information" and "criminal HISTORY record" means information that is collected by criminal justice agencies on individuals and that consists of identifiable descriptions and notations of

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 arrests, detentions, indictments and other formal criminal charges, and any disposition arising from those actions, sentencing, formal correctional supervisory action and release. Criminal history record information and criminal history record do not include identification information to the extent that the information does not indicate involvement of the individual in the criminal justice system or information relating to juveniles unless they have been adjudicated as adults.

- 6. "Criminal justice agency" means either:
- (a) A court at any governmental level with criminal or equivalent jurisdiction, including courts of any foreign sovereignty duly recognized by the federal government.
- (b) A government agency or subunit of a government agency that is specifically authorized to perform as its principal function the administration of criminal justice pursuant to a statute, ordinance or executive order and that allocates more than fifty per cent of its annual budget to the administration of criminal justice. This subdivision includes agencies of any foreign sovereignty duly recognized by the federal government.
- 7. "Criminal justice information" means information that is collected by criminal justice agencies and that is needed for the performance of their legally authorized and required functions, such as criminal history record information, citation information, stolen property information, traffic accident reports and wanted persons information. Criminal justice information does not include the administrative records of a criminal justice agency.
- 8. "Disposition" means information disclosing that a decision has been made not to bring criminal charges or that criminal proceedings have been concluded or information relating to sentencing, correctional supervision, release from correctional supervision, the outcome of an appellate review of criminal proceedings or executive clemency.
- 9. "Dissemination" means the written, oral or electronic communication or transfer of criminal justice information to individuals and agencies other than the criminal justice agency that maintains the information. Dissemination includes the act of confirming the existence or nonexistence of criminal justice information.
  - 10. "Management control":
  - (a) Means the authority to set and enforce:
- (i) Priorities regarding development and operation of criminal justice information systems and programs.
- (ii) Standards for the selection, supervision and termination of personnel involved in the development of criminal justice information systems and programs and in the collection, maintenance, analysis and dissemination of criminal justice information.
- (iii) Policies governing the operation of computers, circuits and telecommunications terminals used to process criminal justice information to

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the extent that the equipment is used to process, store or transmit criminal justice information.

- (b) Includes the supervision of equipment, systems design, programming and operating procedures necessary for the development and implementation of automated criminal justice information systems.
- 11. "Process control number" means the Arizona automated fingerprint identification system number that attaches to each arrest event at the time of fingerprinting and that is assigned to the arrest fingerprint card, disposition form and other pertinent documents.
- 12. "Secondary dissemination" means the dissemination of criminal justice information from an individual or agency that originally obtained the information from the central state repository or through the Arizona criminal justice information system to another individual or agency.
- 13. "Sexual orientation" means consensual homosexuality or heterosexuality.
- 14. "Subject of record" means the person who is the primary subject of a criminal justice record.

APPROVED BY THE COVERNOR APRIL 24, 2001.

FILED IN THE OFFICE OF THE SECRETARY OF STATE APRIL 25, 2001.

|                          |                 |                          |                        | ,                 |
|--------------------------|-----------------|--------------------------|------------------------|-------------------|
| Passed the House         | 0_01            | Passed the Senate        | March 14               | ,20               |
| by the following vote:57 | Ayes,           | by the following vote:   | <u>27</u>              | Ayes,             |
| <u>O</u> Nays, <u>3</u>  | Not Voting      | _3_^                     | lays,                  | Not Voting        |
| July Sandra              | r of the House  | Kan                      | Cox Jr.                | ent of the Senate |
| Storman L. Moore         |                 | Chairin                  | Religion to            | or the Senate     |
|                          | OFFICE OF C     |                          | J                      |                   |
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| at                       |                 | olclockM.                |                        |                   |
|                          | Se              | ecretary to the Governor | •                      | •                 |
| Approved this            | day of          | creaty to the Governor   |                        |                   |
| Apploted and             | way or          |                          | ·                      |                   |
|                          | , 20,           |                          |                        |                   |
| ato'cloti:               | M.              |                          |                        |                   |
| Gove                     | rnor of Arizona |                          |                        |                   |
|                          |                 |                          | TIVE DEPARTMENT        |                   |
|                          |                 | This Bill                | was received by the Se | cretary of State  |
| S.B. 1482                |                 | this                     | day of                 | , 20,             |
|                          |                 | at                       | o'clock                | М.                |

Secretary of State

### SENATE CONCURS IN HOUSE AMENDMENTS AND FINAL PASSAGE

| ]                 | Passed the Senate April 19, 2001,                            |
|-------------------|--|
| 1                 | by the following vote:Ayes                                   |
| -                 | Nays, Not Voting   |
| ·                 | President of the Senate                                      |
|                   | Chaumi Bellette Senate  Secretary of the Senate              |
|                   | PARTMENT OF ARIZONA<br>E OF GOVERNOR                         |
| This Bill was rec | reived by the Governor this                                  |
| at 4:0            | o o'clock M.  Clamile  Tetary to the Governor                |
| APPROVED THIS day | of   |
| April 200/        | و  |
| at 4:/5 o'clock N | м.<br>—  |
|                   | EXECUTIVE DEPARTMENT OF ARIZONA OFFICE OF SECRETARY OF STATE |
|                   | This Bill was received by the Secretary of State this        |
| S.B. 1482         | at 4:45 o'clock M.   |
|                   | Betrey Baylesa   |
|                   | pecretary of State   |